

Internal & External Vacancy Advertisement

ActionAid Tanzania is an anti-poverty agency working to end poverty and injustice.

Qualified women candidates are highly encouraged to apply for this position.

Consultant: Lead a design of Governance project for funding application

AATZ is an NGO registered in Tanzania and has been in operation since 1998, and a member of the ActionAid International Federation that is working in over 45 countries worldwide committed to social justice, gender equality and eradication of poverty. ActionAid Tanzania (AATZ) is seeking a highly experienced and skilled Consultant to lead the proposal development for the governance project. We would like the ideal profile of a candidate as follows:

- Speaks and writes both Swahili and English,
- Has expertise on the Tanzanian context,
- Is a governance expert, having provided technical advice on FCDO funded programmes,
- Has good availability between July and October, to contribute to design discussions,
- *Ideally*, preferably (not necessary) has some previous knowledge of ActionAid.

The project seeks to empower civil society organizations, enhance transparency, and support participatory decision-making processes. Based on the programme, AATZ is looking to contribute on achieving the following outcomes “**Inclusive and effective civic space and political inclusion** (*CSOs are effective and sustainable, developing stronger connections to the public, deploying evidence to demonstrate their value to government, and challenging disproportionate regulation. Coalitions (CSOs, media, faith-based organisations) are strengthened to promote inclusive politics and engage citizens – particularly women – in the democratic process*).

Responsibilities:

- Lead the proposal development process, ensuring alignment with the Donor’s guidelines and requirements.
- Conduct thorough research and analysis to identify key project components, outcomes, and strategies.
- Design a comprehensive and compelling proposal that effectively communicates the program's objectives, activities, and expected results.
- Collaborate with internal stakeholders, including Fundraising Manager, Programme Manager, Finance teams, and Technical experts, to gather relevant information and ensure a cohesive proposal is developed.
- Coordinate and manage external inputs, including engaging with Consortium members.
- Ensure that the proposal is well-structured, coherent, and addresses all evaluation criteria outlined.

The working modality shall be hybrid (physically and remotely) in proportion which works better. Therefore, if you are passionate about strengthening governance and accountability and have a successful track record in developing winning proposals for FCDO/EU-funded projects.

ActionAid Tanzania is an equal opportunity employer that is committed to diversity and inclusion at the workplace. We prohibit discrimination and harassment of any kind based on race, colour, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by applicable laws.

To apply, submit your: -

- 1. Updated curriculum vitae highlighting relevant experience and list of successful proposals developed.**
- 2. Cover letter outlining your qualifications and approach to proposal development through E-mail: jobs.tanzania@actionaid.org**

Closing date: 14th July 2023 at 17:00hrs. Please clearly indicate "Application for ActionAid Tanzania "Consultant for Governance Project proposal" in your email subject. NB: Whilst all applications received will be assessed strictly on their individual merits, we regret that we can only respond to shortlisted candidates.

Opportunity

Website: <https://tanzania.actionaid.org>